Dear Ladies and Gentlemen:

**Subject: Information about the limitation accessibility to the Job-Center in District of Havelland. Controlling’s measures against Coronavirus-Infection.**

In order to avoid any infections to the citizens in District of Havelland we have set new accessibility rules to all Job-Centers, only by priority, to clarify the essential and important matters.

*Please note that it’s only possible after setting the appointment by phone!*

**The essential service issues are:**

- To cover any lake with the health insurance.
- Bank account lockout.
- Homelessness.

1- Usual opening hours will not be offered until further notice.
2- Please note that all the appointments starting March the 17th, 2020 will be carried out by telephone. Please be ready to become a phone call within the appointment time.
3- We will be reachable through Phone calls, Emails and letters.

You can send any documents and letters to one of the following addresses:

**Jobcenter Falkensee**: Bahnstr. 8-12, 14612 Falkensee  
E-Mail: Jobcenter-Falkensee@havelland.de

**Jobcenter Nauen**: Waldemardamm 3, 14641 Nauen  
E-Mail: Jobcenter-Nauen@havelland.de

**Jobcenter Rathenow**: Berliner Str. 15, 14712 Rathenow  
E-Mail: Jobcenter-Rathenow@havelland.de

Your social benefits will be paid as usual.

*Please don’t come to the Job-Center if you have any Flu symptoms, debility, fever, cough or sore throat or any other similar symptoms.*

Health department in District of Havelland has set a direct Hot-Line to answer your questions about Coronavirus: 03385 7119  
Mondays and Tuesdays: 9:00 am until 6:00 pm.  
Wednesdays and Thursdays: 9:00 am until 4:00 pm.  
Fridays: 9>00 am until 2:30 pm.  
Or visit the website of District of Havelland: www.havelland.de

Best wishes  
On behalf  
Department of basic security and work